

PROGRAM FEE STRUCTURE

Department		Program Name	Duration (hrs)	Per Participant Fee (MVR)	Course Fee (MVR)
1	FINANCIAL MANAGEMENT	Bid Evaluation and Procurement	15	1250	7500
2	FINANCIAL MANAGEMENT	Entrepreneurship	15	1250	7500
3	FINANCIAL MANAGEMENT	Financial Management	15	1250	7500
4	FINANCIAL MANAGEMENT	Internal Auditing	20	1667	10000
5	FINANCIAL MANAGEMENT	Preparing Financial Statements	15	1250	7500
6	FINANCIAL MANAGEMENT	Public Sector Financial Management, Control and Measuring Results	15	1250	7500
7	FINANCIAL MANAGEMENT	Stock, Record and Data Management	15	1250	7500
8	FINANCIAL MANAGEMENT	Maliyathu Gavaaidhu	15	1250	7500
12	GOOD GOVERNANCE	Induction Phase 2	15	1250	7500
13	GOOD GOVERNANCE	Civil Service Gavaaidhu	15	1250	7500
14	GOOD GOVERNANCE	Induction Mentor Training	15	1250	7500
15	GOOD GOVERNANCE	Training Policy Implementation	15	1250	7500
16	GOOD GOVERNANCE	Effective Compliance and Ethics	15	1250	7500
17	GOOD GOVERNANCE	Good Governance in Public Sector	15	1250	7500
18	GOOD GOVERNANCE	Role of Civil Service	15	1250	7500
19	GOOD GOVERNANCE	Civil Service Introductory Program for schools (awareness)	15	1250	7500
20	GOOD GOVERNANCE	VIUGA Trainings	15	1250	7500
21	GOOD GOVERNANCE	Performance Appraisal	15	1250	7500
23	LANGUAGE AND COMMUNICATION	Effective Communication Skills	15	1250	7500
24	LANGUAGE AND COMMUNICATION	English Language for Workplace	15	1250	7500
25	LANGUAGE AND COMMUNICATION	Office Dhivehi 1	15	1250	7500
26	LANGUAGE AND COMMUNICATION	Office Dhivehi 2	15	1250	7500
27	LANGUAGE AND COMMUNICATION	Presentation Skills	15	1250	7500
28	LANGUAGE AND COMMUNICATION	Project Proposal and Report Writing	15	1250	7500
29	LANGUAGE AND COMMUNICATION	Introduction to Research and Proposal Writing	15	1250	7500
30	LANGUAGE AND COMMUNICATION	Advanced Communication Skills	15	1250	7500
31	LANGUAGE AND COMMUNICATION	Media and Public Speech	15	1250	7500
32	LANGUAGE AND COMMUNICATION	Interview Panelist Training	15	1250	7500

36	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	Administrative Skills	15	1250	7500
37	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	Change Management	15	1250	7500
38	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	Induction Mentor Training	15	1250	7500
39	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	Effective Leadership Skills for Supervisors	15	1250	7500
40	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	Employee Relation	15	1250	7500
41	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	Event Management	15	1250	7500
42	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	Human Resource Management for Supervisors	15	1250	7500
43	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	Project Management & Strategic Management	15	1250	7500
44	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	Work Place Investigation	15	1250	7500
45	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	Perfect Receptionist	15	1250	7500
46	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	Public Relations	15	1250	7500
47	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	General Management and Leadership	15	1250	7500
48	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	Work Place Ethics	15	1250	7500
49	HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT	Team Building	15	1250	7500
52	IT & INNOVATION	Advance Computer Skills	15	1250	7500
53	IT & INNOVATION	Computer Proficiency	15	1250	7500
54	IT & INNOVATION	Cyber Security for Everyone	15	1250	7500
55	IT & INNOVATION	Graphic Designing	15	1250	7500
56	IT & INNOVATION	Innovation and Creativity	15	1250	7500
57	IT & INNOVATION	Microsoft Office Excel	15	1250	7500
58	IT & INNOVATION	Microsoft Office Package	15	1250	7500
59	IT & INNOVATION	Installing, Configuring and Optimizing Operating System	15	1250	7500
60	IT & INNOVATION	Introduction to Windows 7	15	1250	7500
61	IT & INNOVATION	Networking Basics	15	1250	7500

62	IT & INNOVATION	AutoCAD for Beginners	15	1250	7500
65	PERSONAL DEVELOPMENT	Developing a Growth Mindset for Success	15	1250	7500
66	PERSONAL DEVELOPMENT	Increasing Performance with a Positive Mindset	15	1250	7500
67	PERSONAL DEVELOPMENT	Interpersonal Skills	15	1250	7500
68	PERSONAL DEVELOPMENT	Motivation, Persuasion and Creativity	15	1250	7500
69	PERSONAL DEVELOPMENT	Positive Thinking and Positive Attitude	15	1250	7500
70	PERSONAL DEVELOPMENT	Problem Solving and Decision Making	15	1250	7500
71	PERSONAL DEVELOPMENT	Simplify Your Time	15	1250	7500
72	PERSONAL DEVELOPMENT	Stress Management	15	1250	7500
73	PERSONAL DEVELOPMENT	Emotional Intelligence	15	1250	7500
74	PERSONAL DEVELOPMENT	Synergy and Professional Development	15	1250	7500
75	PERSONAL DEVELOPMENT	Anger Management	15	1250	7500
76	PERSONAL DEVELOPMENT	Life Skills	15	1250	7500
77	PERSONAL DEVELOPMENT	Meeting Skills	15	1250	7500
78	PERSONAL DEVELOPMENT	Conflict Meditation, Negotiation & Resolution	15	1250	7500